

Description of Roles and Functions Coordinators both In-school and Parent Volunteer

The overall success of the program depends very much on the support it receives from school administration, teachers, coordinators and volunteers. The children are primarily motivated by their Chance to Dance teacher and musician. It is the responsibility of these two people to inform the children of the goals and aspirations of the program and the ground rules for behavior in the class. However, the encouragement they receive from school personnel and parent volunteers makes the experience even more special and meaningful. Please show them that you appreciate their hard work during the year, not only at performance time.

Coordinators and Volunteers:

1. Have strong leadership abilities and a strong interest in the arts. This person ideally has some time to work towards the development of a strong program in their school
2. Are recommended or appointed by the Principal and has a strong presence in the school.
3. Oversee the program and its progress.
4. Act as a liaison between Chance to Dance and the parents
5. Know the staff at school and has a good working relationship with some
6. Are experienced in handling children, especially when they are so excited at performance time
7. Should be comfortable with fundraising if necessary or know people who can help in this area. Chance to Dance staff members are always there to help with ideas that have worked in other schools.
8. Are responsible for keeping track of children in the program and help the teacher with attendance and verification of spelling of names
9. Recruit (with help from school personnel) an adequate number of chaperones. Having at least one Dad along helps with bathroom details(just escorting)
10. Have networking ability to get help in other areas like set pieces, props and fun stuff that matches themes